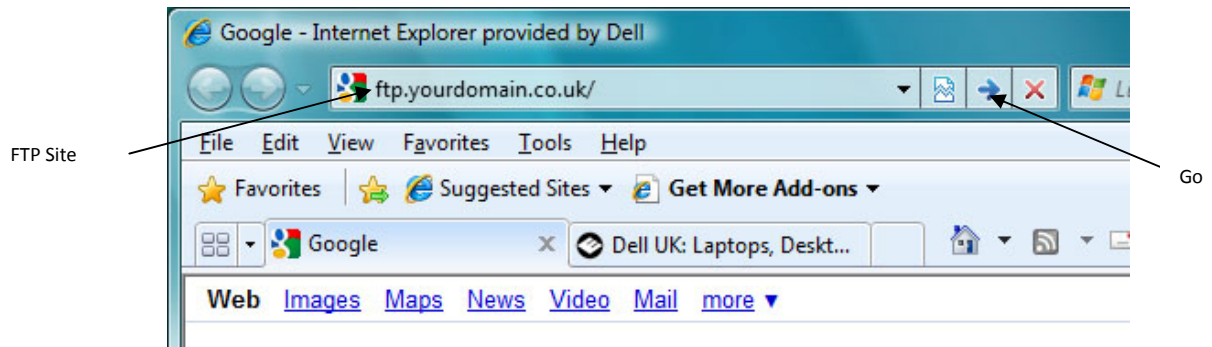
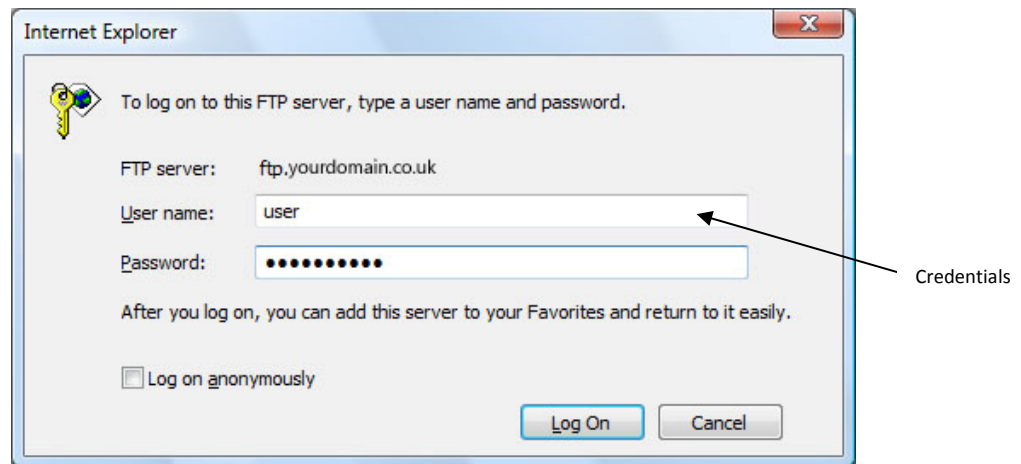


Internet Explorer and FTP

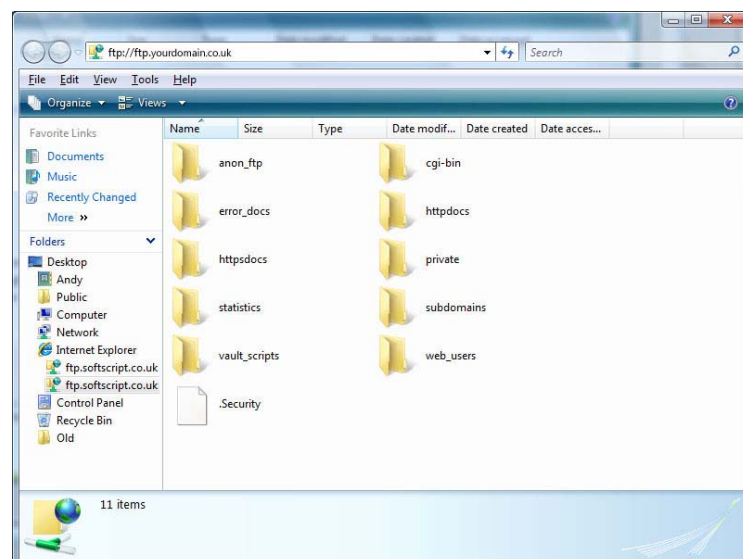
- 1) Open Internet Explorer



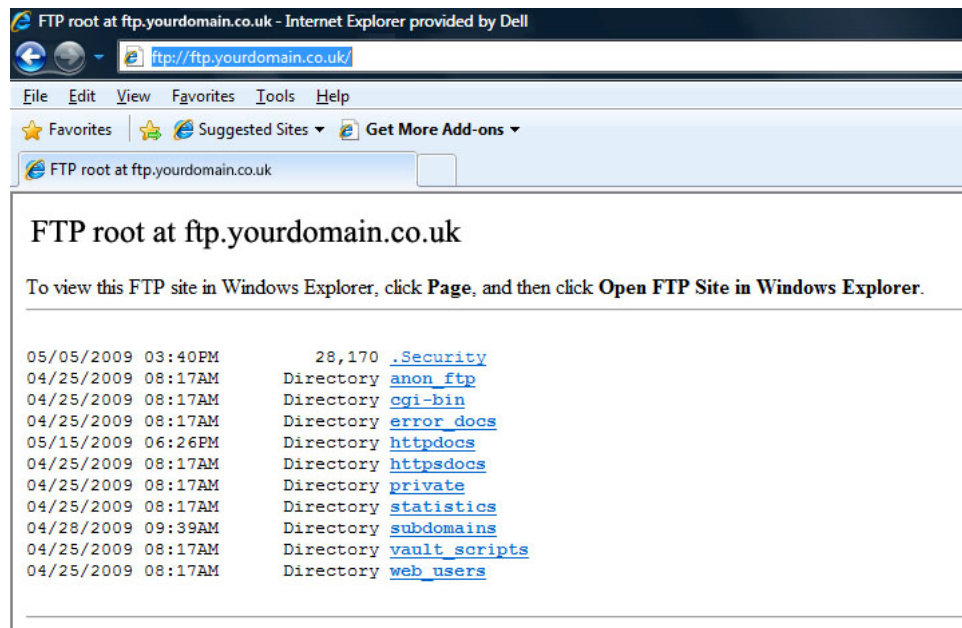
- 2) Type your ftp site then click Go
- 3) The following will appear:



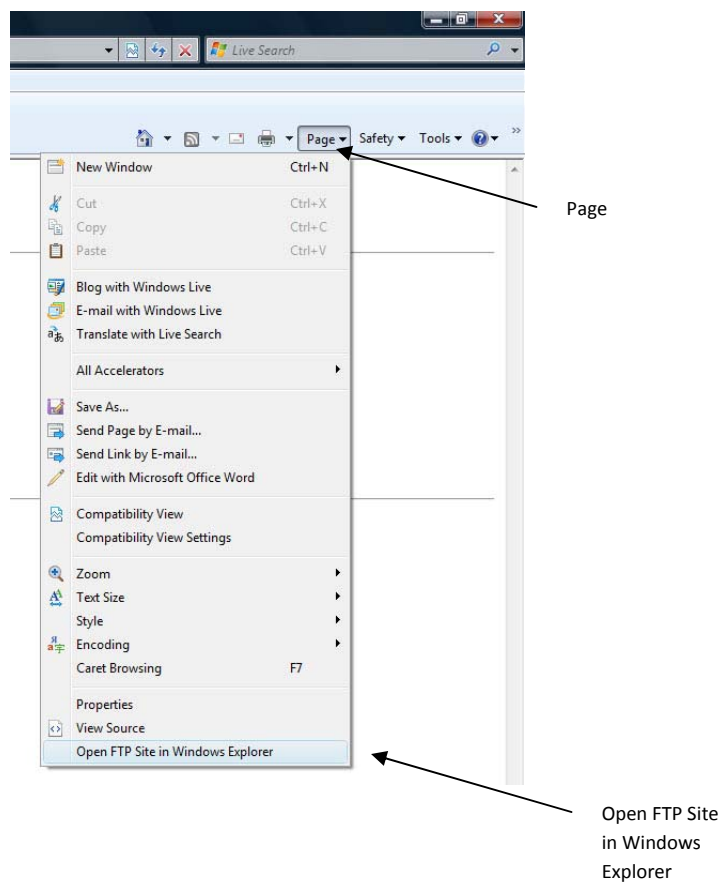
- 4) Enter your *credentials* and click *Log On*. Depending on your settings, the following may appear:

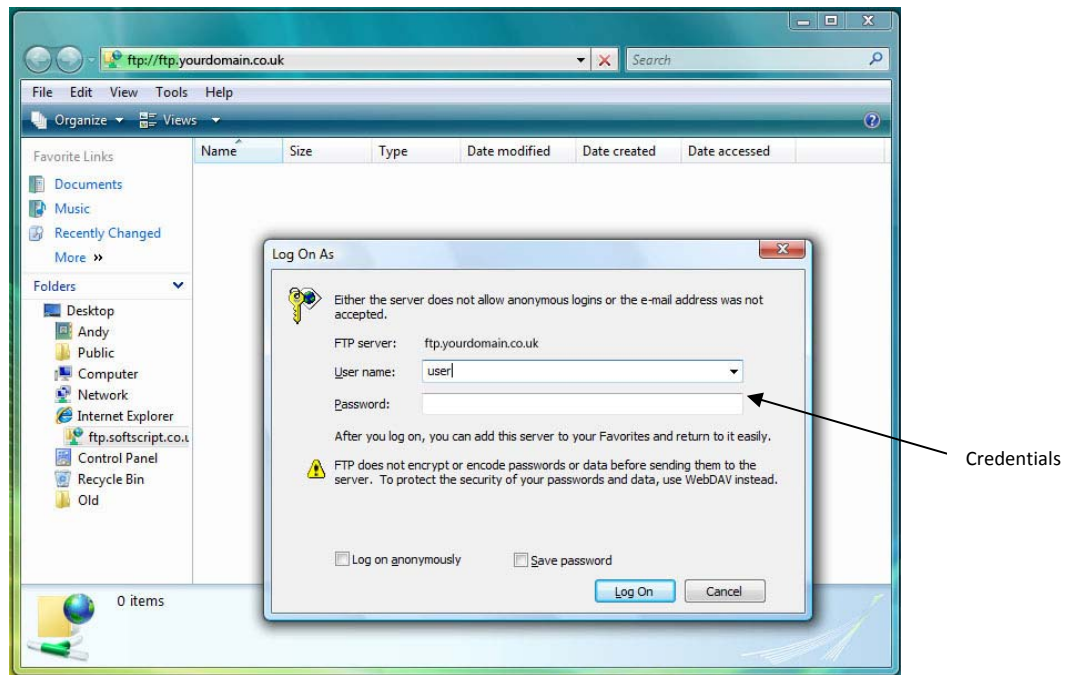


If not, the following screen appears:

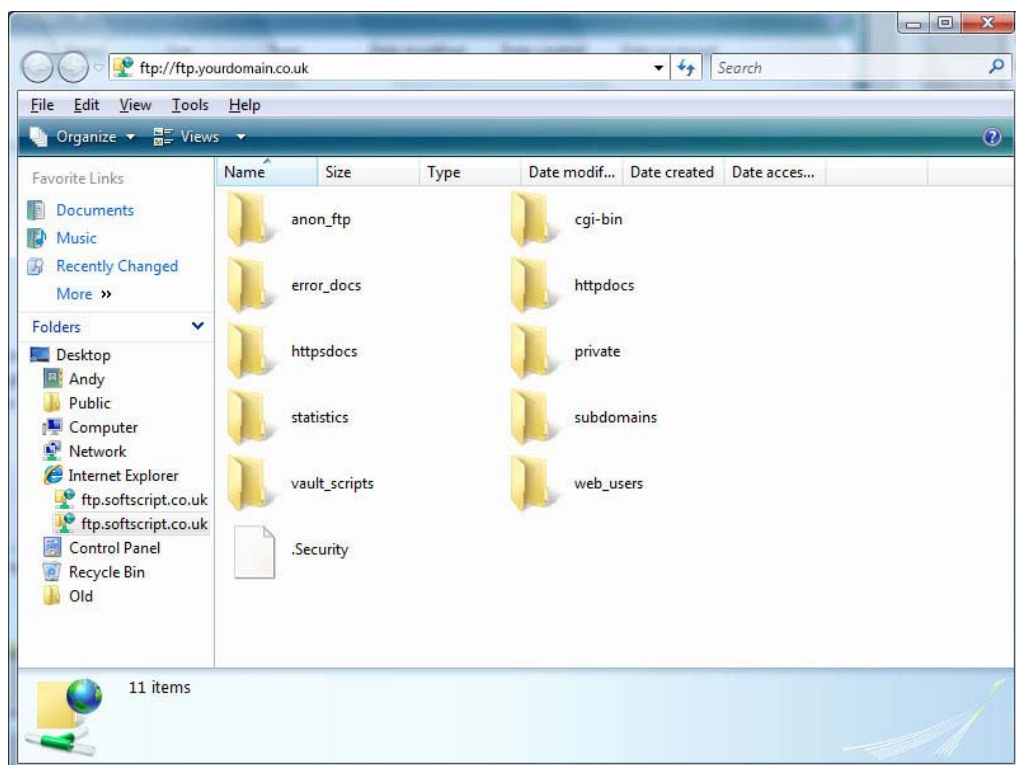


5) Click on Page and *Open FTP Site in Windows Explorer* as below:





6) Enter your *credentials* and click *Log On*. The following will appear:



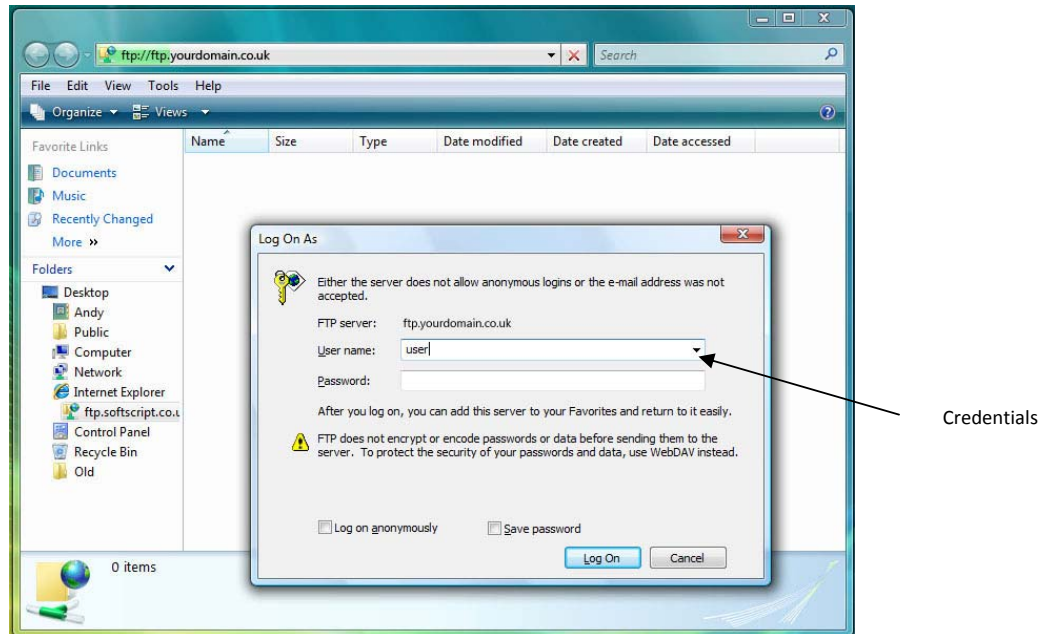
You will be able to copy files and and out of the FTP site using Explorer.

Windows Explorer and FTP

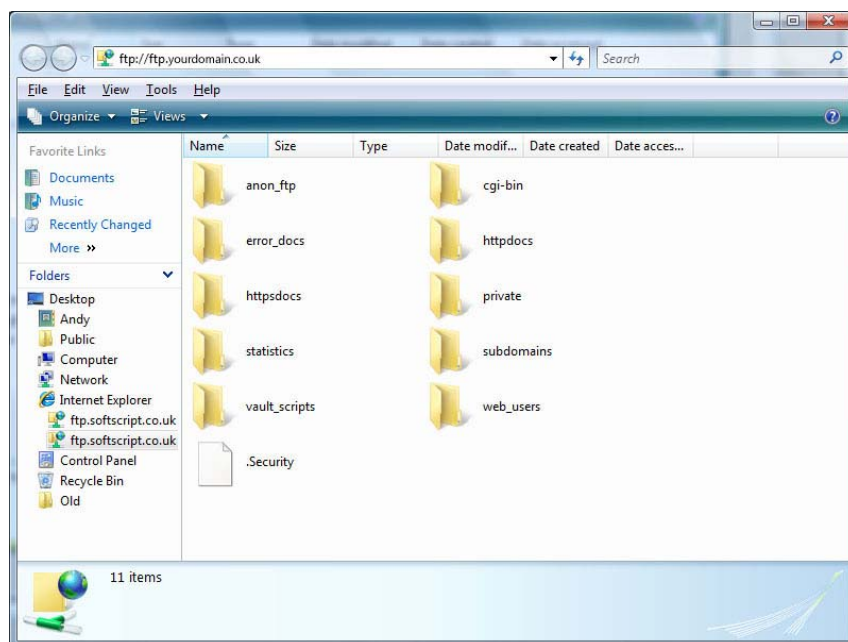
1. Open *Windows Explorer*. Enter the FTP site into the address bar:



2. The following will appear:



- 7) Enter your *credentials* and click *Log On*. The following will appear:



You will be able to copy files and and out of the FTP site using Explorer.